Course Unit Planner

This **Course Unit Planner** was designed to assist you in organizing your course material and activities on a <u>unit level</u>. Please fill out each field with applicable information referring to the Course Outline Planner and the Course Content Guidelines as needed. *Please remember that the fields in the tables below will automatically expand to accommodate any amount of inserted text in MS Word.*

Unit# and Title		
Unit Introduction		
Learning Outcomes and Competencies for the Unit		
Content	Readings	
	Lecture Resources and Multimedia	
Collaboration-Forums	Category Name: Category Description: List Topics Names: Topic Descriptions / prompts: Additional Info Graded? / Point Value	
General Assignment Information	Name: Type (for Online complete next section): Required, Extra Credit, Optional Graded, Credit No Credit, Not Graded Points Available	
Assignment Instructions and Files	The **description** is an (optional) concise introduction to the assignment. It is shown in the students' assignment list, so it shouldn't be long. The description is shown at all times that the assignment is visible.	
	The **instructions** are an (optional) description of what your expectations are for the assignment and how your students should complete it. The instructions are only shown when the assignment is open and able to be worked on.	