

Degree Programs, English Proficiency Requirement, and Transcript Evaluations for International Applicants

Undergraduate (Bachelor of Arts and Bachelor of Science) degree programs ([Link: http://myunion.edu/academics/bachelors/](http://myunion.edu/academics/bachelors/)), and graduate degree programs (Master of Arts and the Master of Science in Organizational Leadership) (<http://myunion.edu/academics/masters/>; <http://myunion.edu/academics/ms-in-organizational-leadership/>), are open to admit international applicants. Interaction with students in these degree programs is from a distance (online). Therefore, travel to the USA is not required, and students do not need an F-1 student visa.

International students in the following two degree programs are required to enter the U.S. to participate in brief on-ground residencies and therefore are required to have an F-1 Student Visa.

- Master of Arts with a Major in Clinical Mental Health Counseling (MA-C.M.C.H.) (<http://myunion.edu/academics/clinical-counseling/>)
- Doctor of Philosophy (Ph.D.) in Interdisciplinary Studies (<http://myunion.edu/academics/doctoral/>).

English Proficiency Requirement for Union Institute & University

English proficiency is required of all applicants whose native language is not English. Applicants can demonstrate English Proficiency in a number of ways. They may fulfill the English requirement by taking either the Internet-based Test of English as a Foreign Language (TOEFL® iBT), the International English Language Testing System (IELTS™) exam (www.ielts.org), or the Pearson Test of English Academic (PTE Academic) (www.pearsonpte.com).

At both the graduate and undergraduate levels, our TOEFL requirement is 79 on the Internet-based Test (TOEFL iBT). The TOEFL code number for Union Institute & University is 4525. Please use this code number when indicating Union Institute & University to receive your score report. Scores will be sent directly to Union from Educational Testing Service. A list of institution codes is posted on the TOEFL Web site at www.ets.org/toefl.

For IELTS, an overall band score of 6.0 is sufficient for admission. For PTE, a score of 54 is sufficient. No code numbers are required for the IELTS or PTE tests. Test takers will need to select Union Institute & University as the recipient of their test scores.

At the undergraduate level, applicants who complete one full academic year of study in a U.S. high school or college/ university will be deemed to have met the English proficiency requirement. At the graduate level, the English proficiency requirement is met for applicants with degrees (e.g., a bachelor's or master's) earned in English from accredited universities and colleges in the U.S., Canada, England, Australia, New Zealand, or other English-speaking countries. A copy of the degree or transcript is required for such applicants.

Applicants from the following countries are exempt from the English proficiency requirement:

Antigua & Barbuda
Australia
Bahamas

Cayman Islands
Dominica
Fiji

Malawi
New Zealand
Singapore

Barbados
Belize
Bermuda
British Virgin Islands
Canada (except Quebec)

Grenada
Ireland
Jamaica
Liberia

South Africa
St. Kitts & Nevis
St. Lucia
St. Vincent & the Grenadines
United Kingdom

Foreign Transcript/ Credentials Evaluation

All academic transcripts must be in English. International applicants are responsible for obtaining an evaluation of their transcripts. For admission purposes, please request a **course-by-course evaluation**. Any of the following listed evaluation services may be used for a transcript/ evaluation for Union Institute & University. Fees vary by the type of evaluation requested—high school, bachelor's, master's, etc.—from approximately \$100 to \$180. Turn-around time for the evaluation is generally 4 to 6 weeks. Additional fees apply for expedited service and multiple copies of the evaluation. See individual service Web sites for details about specific services and costs.

Contact AdmissionsInternational@myunion.edu with questions about any degree program.

Center for Applied Research
Evaluation & Education, Inc.
PO Box 18358
Anaheim, CA 92817
Phone: (714) 237-9272
Fax: (714) 237-9279
E-mail: eval_caree@yahoo.com

Josef Silny & Associates, Inc.
International Education Consultants
7101 SW 102 Ave.
Miami, FL 33173
Phone: (305) 273-1616
E-mail: info@jsilny.com

Educational Credential Evaluators, Inc.
PO Box 514070
Milwaukee, WI 53203-3470
Phone: (414) 298-3400
Fax: (414) 289-3411
E-mail: eval@ece.org

World Educational Services, Inc.
PO Box 5087
Bowling Green Station
New York, NY 10274-5087
Phone: (212) 219-7330
Fax: (212) 739-6151

Questions

If you have questions about a degree program, please contact us via email at AdmissionsInternational@myunion.edu.

If you plan to apply and have questions about F-1 Student Visas or I-20s, please contact us by email at international.students@myunion.edu.

Online Application

Complete your application online. (<http://myunion.edu/future-students/international-students/>).